

**Minutes of Berryfields Parish Council Meeting
held at Roman park, Sir Henry Lee Crescent, Aylesbury, HP19 0YT
on Wednesday 16th February 2022.**

Present: Councillors Louise Rees, Laurilee Green (Chairman), Paul Redshaw, Arun Sekhar, Naser Habib (Vice Chairman), John Yandrapati, Gareth Lane (via Zoom), Sue Severn (Parish Clerk), Anthea Cass (Deputy Clerk),

1. Apologies for absence

Councillor Gundapudi, Councillor Ashley Waite (Buckinghamshire Council)

2. Declarations of Interest in items on the agenda

None.

3. Open forum for parishioners

Councillor Waite sent a written report in his absence. This has been circulated to councillors.

4. Police report and Neighbourhood Policing

No written report received – The clerk reported that she had received complaints from residents with regard to youths playing football at Riverside North. The PCSOs have been notified and will keep an eye open when driving by.

5. Planning

13/02597/ADP | Approval of reserved matters pursuant to outline permission 03/02386/AOP relating to public open space, combined footpath/cycleway and river Thame crossing | **Berryfields Mda Bicester Road Quarrendon Buckinghamshire**

Full Details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=MTFA4JCL02700&prevPage=inTray>

All councillors agreed unanimously to support this planning application.

Proposed by: Councillor Hills

Seconded by: Councillor Rees

To consider an outline proposal from Church on Berryfields to explore the possibility of provision of a youth café project at the land by the skatepark and, if agreed, to include the structure in the council's planning application for the BMX pump track at the same location.

All councillors fully support this project in principle but had a few questions which they put to Councillor Lane.

Councillor Hills asked if this would be a place for teenagers to go after dark – Councillor Lane advised this was not the intention and the café would only be open initially in day light hours and may not lend itself

to being a winter project. He went on to say that security may be an issue which is why a container was chosen.

Councillor Yandrapati asked who the team would be – Cllr Lane advised there would be a team of 3 volunteers and a youth worker possibly. He advised it would be more like a tuck shop opposed to a café. Location would be good as there are already street lights off the link road and the care home home will eventually be opposite.

Councillor Rees asked if it would be used as a Church youth group but Cllr Lane advised this wouldn't be the case and you didn't have to be a church goer to attend.

Cllr Habib advised he was involved in a similar youth project and offered Councillor Lane advice.

This is not a parish council project but permission is required to use parish council land. The PC would resolve to charge a nominal ground rent and create a formal tenancy.

The Clerk will arrange GPS Survey and apply for planning permission. Councillors agreed that residents should be consulted on this proposal.

Proposed : Councillor Redshaw

Seconded: Councillor Hills

Agreed unanimously

6. Minutes

The draft minutes of the Parish Council Meeting held on 19th January 2022 were approved and signed as a true record by the Chairman.

Proposed by: Councillor Sekhar

Seconded by: Councillor Habib

Agreed unanimously

7. Land & facilities

Roman Park & Village Hall

Update on the village hall build and costs to date.

The Clerk is working hard to keep the project at the agreed cost but material prices have all increased and the cost might further increase. She confirmed that if this is likely to be the case, she will email councillors to advise and call a meeting if necessary.

Councillor Hills suggested a bucket collection or applying for grants to raise the extra funds.

The Clerk will review the tender and look at any items that can be reduced in cost.

Councillor Habib suggested asking local businesses to sponsor various areas of the project. Councillor Green suggested setting up working group to discuss ideas on ways to raise extra funds. The Clerk will go back to PWLB to see what else can be agreed but advised that this is just a short-term cash flow.

Councillor Yandrapati asked if we had plans for sporting activities such as badminton and football in the main hall but the Clerk advised these would be excluded since to lower costs the project was re-designed with a slightly smaller hall with lower ceilings. There is a planned outdoor MUGA for these activities.

Booking fees for both halls will be comparable with other halls in the area.

A separate working group meeting will be arranged to agree administrative matters, hall contents list and budgets.

Update on nursery building repairs and maintenance.

The roof has been repaired at a cost of £4500. It may be necessary for the nursery to move into the temporary hall while the floor is being repaired.

Allotments

Nothing to report.

Park inspections and repairs

All up to date – minor vandalism. The Xylophone is due for repair and fence posts at Noble Crescent have disintegrated and need replacing.

8. Finance

8.2. 1 The payment run agreed as circulated and budgeted payments made outside the Parish Council meeting were ratified.

BERRYFIELDS PARISH COUNCIL Payment run 15th December 2021				
Payee	Detail	Net	VAT	Total £
Staff salaries & expenses	Net salaries and expenses	£ 4,615.89		£ 4,615.89
Alborzpour Consulting	Park inspections/Berryfields News	£ 802.50	£ -	£ 802.50
Bright Pay	Software monthly	£ 0.90	£ 0.18	£ 1.08
Pickerings Hire	Containers hire: Invoice No 838580	£ 105.60	£ 21.12	£ 126.72
Bucks Council	Inv 555760 commercial bins hire & emptying	£ 17.55	£ -	£ 17.55
Stem Group	Telephone & wifi Roman Park inv No 1680	30	6	36
Blackwood Architects	Inv/BVH37/ps: Site meetings, detailed external works paving levels etc. structural amendments certificates issued	£ 2,000.00	£ 400.00	£ 2,400.00
Nolan Support Services Ltd	Inv 127: Park litter picking November x 2	£ 234.00	£ 46.80	£ 280.80
Seetheligh	Inv 1112234:	£ 38.00	£ 7.60	£ 45.60
Portable Offices Luton	December invoice (to follow)	£ 1,495.00	£ 299.00	£ 1,794.00
	Total	£ 9,339.44	£ 780.70	£ 8,326.14
Village Hall Project				
Focuss Group Construction*	Invoice No 0016	£ 168,264.32	£ 33,652.86	£ 201,917.18
		£ 168,264.32	£ 33,652.86	£ 201,917.18

Proposed: Councillor Rees
Seconded: Councillor Redshaw
Agreed unanimously

8.2.2 The accounts to the end of January 2022, were agreed as circulated.

Proposed: Councillor Yandrapati
Seconded: Councillor Rees
Agreed unanimously

9. Events

Councillor Sekhar provided an update on the HM Queen's Platinum Jubilee Event
The working group have met and merchandise to be purchased has been agreed.
Sponsorship for the event was discussed possibly in return for advertisements in the Berryfields News.
This will be discussed further in next working group. An invitation for sponsors will be placed in next News. |

Ideas suggested for event activities included:

Topical crafts competitions for the children with a winning prize.

Raffle to light the beacon.

A member of the Lieutenancy may possibly attend the lighting of the beacon. The Clerk and Councillor Rees will check beacon is working ahead of the event.

The Clerk will check if the Olympic gymnasts are still able to attend.

The Safety Advisory Group (SAG) events plan needs to be written by next month which the Clerk will do once all activities are confirmed and the ground plan made.

A TENS licence will be obtained.

Clerk will order high viz jackets with Berryfields Parish Council printed on the back.

Berryfields Buddies

It has been agreed to postpone all future coffee mornings until the hall is open.

10. Berryfields News & Communication

News

Amanda Jones introduced herself as the new editor of the Berryfields News and gave an update on the content of the News so far.

It was suggested that we ask local estate agents to come on board as sponsors.

Website

Councillors asked if Amanda would be happy to look through the new website to date and assist or comment on content.

11. Highways & transport

MVAS & Sentinel.

Councillors to agree a date to start using the new MVAS.

12. Meetings & matters of report

None to report.

13. Date of next Parish Council Meetings

Wednesday 16th March 2022.

